

For the attention of Ms Joy Aitman, Mayor of Witney.

Dear Joy,

Good morning,

I am writing to you in my capacity as Secretary of the Rotary Club of Witney.

During a recent Club management meeting I raised the idea of planting a commemorative tree and installing a bench at a suitable site in the Town to commemorate those who lost the battle with COVID19. The bench and tree could be a place where families could sit and focus on their loss in pleasant and peaceful surroundings.

The Rotary Club is in a position to support funding this project perhaps with the assistance of the Council and other Service Clubs such as the Lions and Round Table, (I have not broached the subject with them yet).

Would the Town Council like to work with the Club to deliver this project?

If so, can you help to identify a suitable site within the Town?

Also, what percentage of the cost would the Council wish to contribute?

As with all projects such as this there is a need to set aside a maintenance budget to maintain the items as time goes on.

Ideally the Club would like the planting to take place this autumn.

Thanks.

**Ron Spurs**  
**Secretary**  
**Rotary Club of Witney**